



AAALAC International

Application for Ad Hoc Consultant/Specialist

Applications are due February 1 of each calendar year for consideration at the May business meeting of the Council on Accreditation. Applicants should have a minimum of four years experience in a laboratory animal medicine field.

I. Personal Data

Name: (Last) (First) (Initial) (Degree(s)/Certification)

Current Position/Title:

Company:

Address:

Office Phone:

Home Phone:

Cell Phone:

Fax:

E-mail:

II. Academic Training

Describe your academic training including, in chronological order, the name of the institution(s), the degree(s) obtained, and the year the degree was obtained.

III. Specialization(s)/Certification -- List and/or briefly state expertise likely to be of benefit to the AAALAC International accreditation program.

IV. Memberships -- List your memberships in professional organizations related to agricultural or biomedical research and/or institutional animal care and use. Please indicate if you have held an office(s) in the organization (please do not include committee work).

V. Professional Experience -- List present and previous employers and addresses, together with a brief statement of your title, duties and dates of employment. Include any international experience.

VI. Site Visitor Experience -- Describe your experiences as a site visitor to research and teaching programs using animals (AAALAC International, pharmaceutical company, government, etc.).

VII. Teaching Experience -- List your teaching experiences in courses in animal (including laboratory animal) science.

VIII. Administrative and Management Experience -- Indicate the number of years you have served in each applicable capacity, and briefly describe that experience.

_____ Animal Resources Director/Associate Director	_____ Investigator
_____ IACUC or equivalent Oversight Body (OB) Chair	_____ Facility Manager
_____ IACUC/OB Member	

IX. Other Experience -- Describe other experiences that may support your nomination, such as participation in the development of animal care and use policies and guidelines or participation in animal welfare organizations.

X. Indicate your number of years experience with the animals listed.

_____ Rodents	_____ Nonhuman Primates	_____ Birds
_____ Rabbits	_____ Agricultural Animals	_____ Invertebrates
_____ Cats	_____ Amphibians/Reptiles	_____ Other
_____ Dogs	_____ Aquatic Species	

XI. Language Skills -- Describe your reading (R), writing (W), and speaking (S) skill level in languages other than English.

XII. References -- List two references knowledgeable about your skills and experience and involvement with laboratory animal care and use programs. Please provide their names, addresses and contact information (e.g., telephone number, e-mail address) below. **Please have at least one of these references send a letter to the AAALAC International office** in support of your application before the **February 1st** due date (an electronic version of the letter is acceptable and may be sent to accredit@aaalac.org) that describes how your experience would contribute to the AAALAC International assessment and accreditation process.

A. Name:

Address:

Phone: _____ E-Mail: _____

B. Name:

Address:

Phone: _____ E-Mail: _____

XIII. Publications/Presentations -- List select publications, presentations, and funded grants/contracts authored or delivered involving animals for the past 5 years. For emphasis please highlight listings you believe of significance to the AAALAC International accreditation process.

XIV. Brief Biography -- Please provide a brief bio, using the template below for information to include:

Name, Degree(s), Job Title, Company/Organization/Institution in City/State or Province/Country.
Dr./Mr./Ms. Last Name earned his/her XX degree(s) at Name of University, Location. If you hold a master's or doctoral degree, please indicate the field in which you earned your advanced degree (e.g., doctorate degree in physiology). Indicate if you are serving, or have served, on an IACUC/OB; your area of special knowledge related to animal care or research, if applicable. Note if serving as an officer in a laboratory animal science, research ethics, or medical-related organization. Note last work experience if current position is quite new (i.e., less than one year). Note any specialty board certifications.

According to the privacy principles on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, I agree that the data in this application will be incorporated into a file owned by AAALAC International, and that can be shared with AAALAC International offices and representatives in order to perform the assessment and accreditation services provided by AAALAC International. I also declare to have been informed of the option of exercising rights of data access, rectification, deletion, and objection at: accredit@aaalac.org

Due to the continually increasing use of computers in our daily communications and work, familiarity with and the knowledge and use of computer systems/platforms and programs (i.e., Adobe, Word), and the ability to work in an electronic-only environment are essential requirements to serve AAALAC International.

I acknowledge that I have the knowledge and experience (i.e., ability to review and write reports, etc. using various electronic mechanisms) to serve as an ad hoc Consultant or Specialist for AAALAC International.

Signed: _____

Date: _____